



Swallowcliffe Parish Council

To: All Members of Swallowcliffe Parish Council.
You are hereby summoned to attend a meeting of Council on
Thursday 21st June 2018 commencing at **7pm** in Swallowcliffe Village Hall
for the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard – PARISH CLERK

RESIDENTS / MEMBERS OF THE PUBLIC ARE ENCOURAGED TO ATTEND THIS MEETING

At the start of the meeting 10 minutes is put aside for questions and comments from Residents to Members of the Parish Council

Once the formal meeting has started Members of the Public are reminded that they have no right to speak and should remain silent

~ Agenda ~

22 – Apologies for absence (1 Minute)

23 – Declaration of pecuniary interests & dispensations (1 Minute)

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Councils Code of Conduct.

24 – Adoption of minutes (2 Minutes)

To formally adopt the minutes of previous Council meetings:

- Tuesday 3rd April 2018 – Council Meeting

LOCAL REPORTS FOR INFORMATION EXCHANGE: -----

25 – Wiltshire Councillor Jose Green's report (5 Minutes)

A verbal report / update from the Parishes elected Wiltshire Councillor

26 - Parish Councillors' reports: (15 Minutes)

- A) **Chairman's Report & Notices**
- B) **The Village Hall Committee** – Cllr Blundell
- C) **SW Wiltshire Council Area Board** – Cllr Banas
- D) **Footpaths, Rights of Way & Transport** – Cllr Willis
- E) **Highways** (Inc Parish Steward) – Cllr Banas
- F) **Local Planning & Development** – Cllr Blundell
- G) **Council Finance** – Cllr Blundell
- H) **South West Wiltshire Community Safety Group** – Cllr Cooke
- I) **Flood Warden / Civic Contingencies** – Mr Fitzpatrick
- J) **Emergency Planning** – Cllr Boothman

BUSINESS ITEMS: -----

27 – FINANCE (5 Minutes)

A) Payments:

1. Leaflets & Printer Ink – Cllr Banas - £32.00
2. Software Subscription – S.Pritchard - £17.97
3. Internal Audit – N.Duke - £30.00

B) To receive bank reconciliation and spend against budget to date:

SWALLOWCLIFFE PARISH COUNCIL – AGENDA 21ST JUNE 2018

28 - Planning & Tree applications

To receive and resolve upon any local tree & planning applications made to Wiltshire Council.

** AT THE TIME OF PUBLICATION NO APPLICATIONS HAD BEEN RECEIVED, BUT THE COUNCIL RESERVES THE RIGHT TO CONSIDER ANY SUCH APPLICATIONS RECEIVED BY THE DAY OF THIS MEETING **

29 – Fingerposts (5 Minutes)

To receive information with regards to the ownership of the two black & white fingerposts in the Village and to resolve if to insure them both at a cost of £27.72

30 – SID Risk Assessment (10 Minutes)

To receive and approve a draft risk assessment for the moving of the SID

31 - Village Litter Bins (10 Minutes)

To consider a request to install litter bins in the Parish. The Clerk will outline the costs involved